

TIMELINE AND CHECKLIST FOR ST IVES PISTOL CLUB MEMBERSHIP AND PISTOL LICENSING FOR NEW PISTOL SHOOTERS

Milestone	What happens	Documentation required/ provided
Apply for membership	<ul style="list-style-type: none"> 🕒 Fill in form found at this website: http://www.sipc.org.au 🕒 Send form to: SIPC, PO Box 46, St Ives NSW 2075 	<ul style="list-style-type: none"> <input type="checkbox"/> Application form <input type="checkbox"/> 2 written character references - people over 18 who have known you for at least two years
Application form processed	<ul style="list-style-type: none"> 🕒 SIPC membership officer will contact you and advise of details for the next available induction night and seminar dates 	
Induction night Held three times a year - early February, May and August	<ul style="list-style-type: none"> 🕒 Form P650 filled out 🕒 Information and training on pistol shooting and club membership provided 🕒 Digital photo taken for club membership card 🕒 Pay club fees 🕒 You are now a Provisional member of the club 	<ul style="list-style-type: none"> <input type="checkbox"/> 2 passport size photos of you (and also 2 passport size photos of your parent/guardian if you are under 18) <input type="checkbox"/> Form P650 (provided by club) <input type="checkbox"/> Club key and training manual
Coaching Seminar No 1 Second Sunday after induction night - 9:00am - 3:30pm	<ul style="list-style-type: none"> 🕒 Introduction to pistol shooting 🕒 Basic techniques 🕒 Safety 🕒 Air pistol shooting 🕒 Check eye, ear protection and shooting box 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Date and signature from coach in 'Blue Folder' <input checked="" type="checkbox"/> Green SIPC membership card sent (1-2 weeks) <input checked="" type="checkbox"/> Range Roster
Air pistol shoots	<ul style="list-style-type: none"> 🕒 Two one hour air pistol practice sessions (supervised by coach) 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Date and signature from coach or committee member in 'Blue Folder'
Coaching Seminar No 2 5th or 6th Sunday after Seminar 1	<ul style="list-style-type: none"> 🕒 Range commands and safety 🕒 Introduction to .22cal precision shooting 🕒 Explanation of procedures for application for Probationary License 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Date and signature from coach in 'Blue Folder'
Apply for Probationary License	<ul style="list-style-type: none"> 🕒 You ring FAR and request a personalised application form for your Probationary License 🕒 Get endorsement on form from Club Captain, Secretary or President 🕒 Return completed form to FAR 	<ul style="list-style-type: none"> <input type="checkbox"/> Application Form P561 (sent by FAR - (NSW FireArms Registry))

Milestone	What happens	Documentation required/ provided
Probationary license issued 28 day cooling off period after application received by FAR	<ul style="list-style-type: none"> 👤 FAR do background checks and issue probationary license letter 👤 Present letter and payment at the RTA for probationary license 	<ul style="list-style-type: none"> <input type="checkbox"/> Probationary license letter (from FAR) <input type="checkbox"/> Probationary license (from RTA)
Air pistol shoots	<ul style="list-style-type: none"> 👤 You shoot in 4 full air pistol matches (supervised by Range Officer) 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Score, date and signature from coach or committee member in 'Blue Folder'
Attend one regular club match	<ul style="list-style-type: none"> 👤 You observe and assist Range Officer in conduct of a .22 or Centre Fire match 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Date and signature from coach or committee member in 'Blue Folder'
Coaching Seminar No 3 5th or 6th Sunday after Seminar 2	<ul style="list-style-type: none"> 👤 Participate in Standard Pistol Match (coaches will assess your performance) 👤 You take and pass a written exam 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Date and signature from coach in 'Blue Folder' <input checked="" type="checkbox"/> Receive NSW Amateur Pistol Association Blue Book (confirming your membership)
.22 matches Within 8 weeks after Seminar 3	<ul style="list-style-type: none"> 👤 4 full .22 matches (standard, sport pistol or rapid fire - supervised by Range Officer) 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Date and signature from coach or committee member in 'Blue Folder'
Fulfill FAR and SIPC final requirements	<ul style="list-style-type: none"> 👤 You have demonstrated understanding of safety and suitability for full membership 👤 You are now a Full Member 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Date and signature from coach or committee member in 'Blue Folder' <input type="checkbox"/> Letter of Compliance, certifying training requirements have been met, for FAR (issued by Club Captain or President) <input type="checkbox"/> Yellow SIPC membership card (full member with probationary license) can now be issued
You have had your Probationary license for 6 months	<ul style="list-style-type: none"> 👤 You must have safe storage meeting FAR requirements 👤 You may purchase up to two pistols (but not a rimfire and centre fire together) 👤 You must still shoot under supervision of a full license holder 	<ul style="list-style-type: none"> <input type="checkbox"/> Permit to Acquire (PTA Form P563) endorsed by Club Captain, Secretary or President
You have had your Probationary license for 12 months	<ul style="list-style-type: none"> 👤 You may apply for full license 👤 When full license is received you can shoot without supervision, and be rostered for Range Officer duty 	<ul style="list-style-type: none"> <input type="checkbox"/> Form sent by FAR 3 months prior to expiry of Probationary license <input type="checkbox"/> White SIPC membership card (1 to 2 weeks after advising club of license number)